

# Privacy Policy VSAE

Vereniging Studenten Actuarieat, Econometrie en Operationele Research & Management (after this: VSAE) highly values the protection of your personal data. In this Privacy Policy, we want to give clear information on how we handle personal data.

We do everything we can to guarantee your privacy. That is why we carefully handle your personal data. VSAE adheres at all time to relevant laws and regulations, among which the Algemene Verordening Gegevensbescherming (AVG). This means at least that:

- We process your personal data in accordance tot the purpose for which they are provided. These purposes and types of personal data are described in this Privacy Policy;
- Processing your personal data is limited to only the data that is necessary for the purposes for which they are provided;
- We ask explicitly for your permission when we need this for the processing of your personal data;
- We have taken appropriate technical and organisational measures to guarantee the security of your personal data;
- No personal data will be passed on to third parties, unless this is necessary for executing the purposes for which they are provided;
- We are aware of your rights regarding your personal data. We will point them out to you and respect them.

The VSAE is responsible for the processing of your personal data. If you have any questions about this or wish to contact us, after reading this Privacy Policy or in general terms, you can do so with the contact information given at the bottom of this document.

## Processing personal data of members of the association

Personal data of members of the association (among which alumni as well) are processed by the VSAE for the following purposes:

- Administrative purposes;
- Executing the membership agreement.

Basis for the personal data:

- The membership agreement;

For the above mentioned purposes, the VSAE can ask you for the following personal data:

- Name;
- Address;
- Residence;
- Phone number;
- E-mail address;
- Gender;
- Date of birth;
- Bank data;
- Credentials;
- Career data;
- Profile picture.

VSAE is aware that the profile picture is qualified as special personal data. Therefore, these will be treated with utmost care. The VSAE publishes an almanac every two years. This almanac includes a member section, which will include each member's name, the year they started studying and a potential picture. Every member has the right to demand that this information will not be published in the almanac. At events of the VSAE, pictures will be taken. By registering as a member, you give permission to place these photos on the part of the VSAE website that is only accessible by member after logging in, and on the VSAE Facebook, Instagram or LinkedIn page. Everyone has the right to demand those pictures to be taken down.

Your personal data will be saved by the VSAE for the above mentioned purposes for the following time:

- The duration of the agreement and after that only in the financial administration for a maximum of 7 years.

## Processing personal data of newsletter subscribers

Personal data of members of newsletter subscribers are processed by the VSAE for the following purposes:

- Informing the person through news expression. This includes commercial mailings and invitations for events.

Basis for the personal data:

- The subscription form Newsletter.

For the above mentioned purposes, the VSAE can ask you for the following personal data:

- Name;
- Address;
- Residence;
- Phone number;
- E-mail address;
- Gender;
- Date of birth;
- Study data (such as start education and field)
- Participation in activities/committees/board VSAE.

Your personal data will be saved by the VSAE for the above mentioned purposes for the following time:

- The duration of the period that one is subscribed and/or when one is seen as prospect for the association or her services/products.

## Disclosure to third parties

We are entitled to disclose your data to third parties when this is necessary for the execution of the above mentioned purposes.

We make use of a third party for:

- The website and internet environment;
- Magazines and other printing.

We never disclose your personal data to other parties with whom we have not concluded a processor agreement. In these agreements, we make the necessary deals with the third parties (processors) to secure the safety of your personal data. Furthermore, we do not give your personal data to third parties, unless this is legally required and allowed. An example of this is when the police request (personal) data for an investigation. In such a case, we are required to cooperate and therefore provide the data. Also, we can share personal data with third parties when you give us written permission.

## Within the EU

We do not provide personal data to parties established outside the EU.

## Under-aged members

We only process personal data of under-aged members (younger than 16 years old) when written permission is given by the parent, caretaker, or legal representative.

## Storage period

VSAE stores personal data no longer than necessary for the purpose for which they are provided or than required on the basis of the law.

## Security

We have taken appropriate technical and organisational measures to protect your personal data against unlawful processing. These measures include:

- Everybody who can have knowledge of your data on behalf of the VSAE are bound to the confidentiality of it;
- We have a username and password on all our systems;
- We pseudonymise and use encryption of personal data when there is reason to do this;
- We make back-ups of personal data to recover these in case of physical or technical incidents;
- We test and evaluate our measures regularly;
- Our employees are informed about the importance of the protection of personal data.

## Rights regarding your personal data

You have the right of inspection, rectification or removal of the personal data we have received from you. You can also object to the processing of your personal data (or a part of this) by us or one of our processors. You also have the right to have the personal data that we have received from you transferred to yourself or to a third party in your command. We can ask you to identify yourself before we obey to the above mentioned requests. Should we process your personal data on the basis of permission given by you, you have the right to withdraw this permission at all times.



## Complaints

Should you have a complaint about the processing of your personal data, than we ask you to contact us immediately. Should we not reach an agreement together, we highly regret this. U always have the right to issue a complaint with the Autoriteit Persoonsgegevens. This is the supervisory authority in the field of the protection of privacy.

## Questions

If you have any questions or comments regarding our Privacy Policy, please contact us.

## Contact

Study association VSAE

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1018WB Amsterdam

[info@vsae.nl](mailto:info@vsae.nl)

020-5254134